

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

MAY 23, 2023

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 6:00 P.M.

A. ROLL CALL

Mrs. Perez - President	Mr. Zambrano	Mr. Ferraina
Mrs. Peters - Vice President	Mrs. Youngblood Brown	Mrs. Dangler
Mr. Grant	Ms. Benosky	Mr. Garlipp

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of April 25, 2023
- Executive Session Meeting minutes of April 25, 2023
- Public Hearing Meeting minutes of April 26, 2023

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2023 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).



Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

2. **BUDGET TRANSFER REPORTS – FY2023 FEBRUARY**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following (continued):**

2. **BUDGET TRANSFER REPORTS – FY2023 FEBRUARY (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY 2023 February as listed be approved for the month ending February 28, 2023.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

3. **BOARD SECRETARY'S REPORT - FY2023 FEBRUARY**

I recommend the Board approve the Board Secretary's Report for the month ending February 28, 2023 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

4. **REPORT OF THE TREASURER - FY2023 FEBRUARY**

I recommend the Board approve the Report of the Treasurer for the month ending February 28, 2023 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2023 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

- E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following (continued):**
6. **BILLS AND CLAIMS - MARCH 1 - 31, 2023, APRIL 1 - 30, 2023 AND MAY 1 - 24, 2023 FOR THE CITY OF LONG BRANCH, VIOLETA PETERS AND TERESA BENOSKY**
I entertain a motion that the Board approve the bills and claims for March 1 - 31, 2023, April 1 - 30, 2023 and May 1 - 24, 2023 for the City of Long Branch, Violeta Peters and Teresa Benosky (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).
7. **BILLS AND CLAIMS - MARCH 1 - 31, 2023, APRIL 1 - 30, 2023 AND MAY 1 - 24, 2023 FOR JOSEPH M. FERRAINA, THERESA DANGLER AND MARIANNE CARR**
I entertain a motion that the Board approve the bills and claims for March 1 - 31, 2023, April 1 - 30, 2023 and May 1 - 24, 2023 for Joseph M. Ferraina, Theresa Dangler and Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).
8. **BILLS AND CLAIMS - MARCH 1 - 31, 2023, APRIL 1 - 30, 2023 AND MAY 1 - 24, 2023 EXCLUDING THE CITY OF LONG BRANCH, VIOLETA PETERS, TERESA BENOSKY, JOSEPH M. FERRAINA, THERESA DANGLER AND MARIANNE CARR**
I entertain a motion that the Board approve the bills and claims for March 1 - 31, 2023, April 1 - 30, 2023 and May 1 - 24, 2023 excluding the City of Long Branch, Violeta Peters, Teresa Benosky, Joseph M. Ferraina, Theresa Dangler and Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).
9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – APRIL 30, 2023**
I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for April 30, 2023 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).
10. **ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF APRIL 30, 2023**
I entertain a motion that the Board approve the monthly reports for the Elementary Schools, Middle School and High School Student Funds as of April 30, 2023 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).
11. **ATHLETIC FUND AS OF APRIL 30, 2023**
I entertain a motion that the Board approve the monthly report for the Athletic Fund as of April 30, 2023 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Historic High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Middle School
Morris Avenue School

MAY

Bianca Araujo Rubim
Roberto Munguia
Vanessa Silva
Jacob Anthony Crist
Krishana Rachel Brooks
Galo Sleyther Sanchez Fajardo
Conor Manuel Stout
Alice Evelyn Lima Machado
Hailey M. Gomes
Ty'Son Juwan Jordan

2. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month" - **MAY**

a. **EDUCATOR OF THE MONTH**

Kristin Kelly, Teacher, Joseph M. Ferraina, ECLC

b. **SUPPORT STAFF OF THE MONTH**

Lisbeth Flores, Instructional Assistant, Long Branch Middle School

3. **RECOGNITION OF ACHIEVEMENT**

VIOLETA PETERS, Board Vice President and **TASHA YOUNGBLOOD BROWN**, Board Member were recognized at the Monmouth County School Boards dinner on May 4, 2023 for their years of service. Violeta for 25 years and Tasha for 10 years.

4. **MEMORIAL DAY CONTEST WINNERS**

The following students have been selected as the winners of the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize.

Isabella Dos Santos	Gregory School	Grade 5
Jennifer Rocha Moreira	Middle School	Grade 6
Abraham Daniel	High School	Grade 11

5. **SCHOOL PRESENTATION**

Lenna W. Conrow Early Childhood Center is a place that is full of opportunity, rigor, respect, community and joy. Our students arrive each day eager to greet their teachers and friends. Throughout the day they are challenged with learning new concepts and exploring their own interests. We are confident that our students are receiving a foundation that will support them not only through their academic career but for their life. At Lenna Conrow we encourage everyone, every day, to always choose Joy.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

Comments from the Operation & Management Committee Chair (APPENDIX G-1)

Mr. Zambrano briefed the Board regarding discussions held by members of the Operations and Management Committee. Those items are contained in the agenda under **APPENDIX G-1**.

Comments from the Instruction & Program Committee Chair (APPENDIX G-2)

Mrs. Peters briefed the Board regarding discussions held by members of the Instruction and Programs Committee. Those items are contained in the agenda under **APPENDIX G-2**.

Mr. Zambrano asked how many district children can attend each vocational school.

Mrs. Esposito – Two students per district is the allocation. If additional space becomes available they will open the enrollment for more students.

Mr. Grant expressed his disappointment that the ROTC program will be coming to an end.

Mr. Ferraina – The administration needs to figure out how not to lose this program and how to encourage participation to keep enrollment up.

Comments from the Communications/ Security Committee Chair (APPENDIX G-3)

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under **APPENDIX G-3**.

1. **APPROVAL TO SUBMIT THE NJSIG SAFETY GRANT APPLICATION**

I recommend the Board approve/ratify the submission of the grant application for the 2023 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$8,120.00 for the period July 1, 2023 through June 30, 2024.

2. **APPROVAL OF COOPERATIVE PURCHASES**

I recommend the Board approve/ratify the list of cooperative purchases that exceed the bid threshold as listed on **APPENDIX G-4**.

3. **APPROVAL OF AGREEMENT WITH MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION**

I recommend the Board approve the agreement with Monmouth-Ocean Educational Services Commission (MOESC) to be in effect from July 1, 2023 to June 30, 2024. The service provided is as follows:

- Non-Public Technology Services

4. **APPROVAL OF MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION INSTRUCTIONAL SERVICES AGREEMENT FOR ESSA FUNDS**

I recommend the Board approve the non-public instructional services agreement with Monmouth-Ocean Educational Services Commission (MOESC) to provide student auxiliary services, administrative and supervisory services in accordance with the Every Student Succeeds Act (ESSA) funds. This agreement will be in effect from July 1, 2023 through June 30, 2024.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

4. **APPROVAL OF MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION INSTRUCTIONAL SERVICES AGREEMENT FOR ESSA FUNDS (continued)**

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Mr. Ferraina – What are the administrative and supervisory services?

Mr. Rodriguez – It is a fee that MOESC charges for administering the current programs.

5. **APPROVAL OF AGREEMENT WITH RWJ BARNABAS HEALTH – ONE SOURCE**

I recommend the Board approve an agreement with RWJ Barnabas Health – One Source for an Employee Assistance Program to be in effect from July 1, 2023 through June 30, 2026 at an annual total cost not to exceed \$17,670.

6. **APPROVAL OF THE NEW JERSEY DEPARTMENT OF EDUCATION 2021 - 2022 SELF ASSESSMENT FOR DETERMINING HIB**

I recommend the Board approve/ratify the New Jersey Department of Education 2021 - 2022 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Grade Reports).

7. **APPROVAL OF TRANSPORTATION JOINTURE WITH ESTELLE MANOR SCHOOL DISTRICT**

I recommend the Board approve/ratify transportation for a Long Branch student (Local ID#11120086) to/from a group home in Estelle Manor, New Jersey to Atlantic County Special Services School district in Mays Landing, New Jersey. Transportation began in October of 2022 and will end on or about June 30, 2023 for a maximum of 161 days at \$114.63 per diem, at a total cost not to exceed \$18,455.43.

8. **APPROVAL OF TRANSPORTATION JOINTURE WITH THE DEPARTMENT OF CHILDREN & FAMILY SERVICES (DCF)**

I recommend the Board approve/ratify transportation for a Long Branch student (Local ID#20236651) to/from Long Branch, New Jersey to DCF Regional School, Monmouth Campus, Tinton Falls, New Jersey from November 28, 2022 to March 10, 2023 for a maximum of 67 days at \$75. per diem, at a cost not to exceed \$5,025.00.

9. **APPROVAL TO ADOPT CURRICULA UPDATES FOR THE 2023 - 2024 SCHOOL YEAR**

I recommend the Board approve the adoption of the curricula updates for the 2023 - 2024 school year as listed on **APPENDIX G-5**.

10. **APPROVAL TO SUBMIT 2023 NEW JERSEY DEPARTMENT OF EDUCATION EQUIVALENCY WAIVER**

I recommend the Board approve the submission of the 2023 New Jersey Department of Education Equivalency Waiver to the New Jersey Department of Education as part of the New Jersey Quality Single Accountability Continuum (NJQSAC) review. **APPENDIX G-6**.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

11. **APPROVAL OF BEABLE AGREEMENT - SUMMER 2023 and SY 2022-2024**

I recommend the Board approve the agreement with Beable. This program will be utilized during the Summer STEAM program, the after-school STEAM program and for select bilingual classrooms at Long Branch Middle School. This platform creates adaptive pathways tailored for each learner that encompasses social emotional needs, career exploration and career-ready reading proficiency. This agreement will be in effect from July 1, 2023 through June 30, 2024 in an amount not to exceed \$139,350.00.

12. **APPROVAL TO MODIFY THE WILLIAM AND FRANCES KNOX SCHOLARSHIP**

I recommend the Board approve the modification of the William and Frances Knox Scholarship for this year only to award the scholarship in the amount of \$1,000 to two recipients who have been selected by the criteria previously established.

13. **APPROVAL TO MODIFY THE GREATER LONG BRANCH CHAMBER OF COMMERCE SCHOLARSHIP**

I recommend the Board approve the modification of the Greater Long Branch Chamber of Commerce to state that one of the recipients should be an active member of the Digital Arts Program.

14. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2023 - 2024**

I recommend the Board approve the attached Municipal Tax Payment Schedule for 2023 - 2024 as listed on **APPENDIX G-7**.

15. **APPROVAL OF SHARED SERVICES AGREEMENT WITH OCEAN TOWNSHIP**

I recommend the Board approve the shared services agreement with Ocean Township for bus mechanic services and maintenance for the period of July 1, 2023 through June 30, 2024.

16. **APPROVAL TO RENEW SOFTWARE LICENSE AGREEMENT WITH SYSTEMS 3000**

I recommend the Board approve the renewal of the software license agreement with Systems 3000 for a term of 3 years in an amount not to exceed the following:

7/1/2023	\$27,503.00
7/1/2024	\$28,053.00
7/1/2025	\$28,614.00

17. **APPROVAL TO GO OUT FOR A REQUEST FOR PROPOSAL FOR FY2025 DISTRICT FOOD SERVICE MANAGEMENT COMPANY**

I recommend the Board approve the School Business Administrator to go out for a Request for Proposal (RFP) for FY2025 district food service management company.

18. **APPROVAL TO GO OUT FOR A REQUEST FOR PROPOSAL FOR HEALTH CENTER MANAGEMENT**

I recommend the Board approve the School Business Administrator to go out for a Request for Proposal (RFP) for Health Center management.

19. **GIFTS TO SCHOOLS**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-8**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

1. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended with pay employee Jonathan Friedman, #4761, effective May 15, 2023 - **APPENDIX- H-1.**

2. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended with pay employee Wanda Castle, #4355, effective May 15, 2023 - **APPENDIX- H-2.**

3. **RETIREMENT - CONTRACTUAL POSITION**

I recommend the Board accept the retirement of the following individuals:

CATHY BURNS, Confidential Secretary: Payroll/Revenue, effective September 1, 2023. Mrs. Burns has a total of 20 years and 3 months of service.

EDWARD McANDREWS, Bus Driver, effective July 1, 2023. Mr. McAndrews has a total of 10 years of service.

NANCY ROSATI, Instructional Assistant, effective July 1, 2023. Mrs. Rosati has a total of 12 years of service.

4. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

CHRISTINE BOLLWAGE, Teacher, effective June 30, 2023.

ANNE GILL, Supervisor of Humanities, effective August 11, 2023.

JOELLEN DUNN, Teacher, effective June 30, 2023.

JOCELYN GRAHAM, Secretary, effective June 2, 2023.

LINDSEY MADING, Teacher, effective June 30, 2023

LORENZO MENNELLA, Custodian, effective June 30, 2023.

SARA TOMAS, Teacher, effective June 30, 2023.

Mr. Rodriguez reviewed with the Board members information regarding the new hires.

5. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

KAYLEE APPLE

Elementary Teacher
Gregory School
BA Step 1
\$57,491.00*

Certification: Teacher of Elementary K-6

Education: Stockton University

Replaces: Patricia Bruckner (Retirement)

(Acct.# 15-120-100-101-000-07-00) (UPC# 0668-07-GRDE1-TEACHR)

*Pending LBSEA Ratification

Effective: September 1, 2023

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

5. **APPOINTMENT OF CERTIFIED STAFF (continued)**

CHRISTAN COLON

Elementary Teacher
Gregory School
BA Step 1
\$57,491.00*

Certification: Teacher of Pre-School through Grade 3 & Teacher of Students with Disabilities
Education: Kean University
Replaces: Rachel Robinson (Retirement)
(Acct. #15-120-100-101-000-07-00) (UPC# 1065-07-TUTOR-TEACHR)
*Pending LBSEA Ratification
Effective: September 1, 2023

CHELSEA FOLEY

Elementary Teacher
Gregory School
BA Step 1
\$57,491.00*

Certification: Teacher of Elementary K-6
Education: Monmouth University
Replaces: Megan Farrell (Resignation)
(Acct. #15-120-100-101-000-07-00) (UPC# 0785-07-GRDE5-TEACHR)
*Pending LBSEA Ratification
Effective: September 1, 2023

RACHEL JOBES

Pre-School Teacher
Lenna W. Conrow School
BA Step 3
\$58,691.00*

Certification: Teacher of Pre-School through Grade 3
Education: Stockton University
Replaces: Jean Ann Wagner (Retirement)
(Acct. #20-218-100-101-000-08-00) (UPC# 0739-08-PRESC-TEACHR)
*Pending LBSEA Ratification
Effective: September 1, 2023

ERIN KOURIDAKIS

Elementary Teacher
Gregory School
BA Step 2
\$57,991.00*

Certification: Teacher of Elementary K-6 and Teacher of Reading
Education: Rowan University
Replaces: Nicole McCresh (Resignation)
(Acct.# 15-120-100-101-000-07-00) (UPC# 1526-07-BILNG-TEACHR)
*Pending LBSEA Ratification
Effective: September 1, 2023

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

5. **APPOINTMENT OF CERTIFIED STAFF (continued)**

AUSTIN KRYWINSKI

Math Teacher
High School
BA Step 1
\$57,491.00*

Certification: Teacher of Mathematics

Education: Rider University

Replaces: Emily Caponigro (Resignation)

(Acct. 15-140-100-101-000-01-00) (UPC# 1606-01-MATHC-TEACHR)

*Pending LBSEA Ratification

Effective: September 1, 2023

ALEXANDRA POPOVCHAK

Math Teacher
High School
MA Step 1
\$61,491.00*

Certification: Teacher of Mathematics

Education: Clemson University

Replaces: John Kuhlthau (resignation)

(Acct. 15-140-100-101-000-01-00) (UPC# 0169-01-MATHC-TEACHR)

*Pending LBSEA Ratification

Effective: September 1, 2023

SYDNEY STOUT

Pre-School Teacher
Lenna W. Conrow School
BA Step 1
\$57,491.00*

Certification: Teacher of Pre-School through Grade 3

Education: James Madison University

Replaces: Danielle Demarco (Resignation)

(Acct.# 20-218-100-101-000-08-00) (UPC# 0739-08-PRESC-TEACHR)

*Pending LBSEA Ratification

Effective: September 1, 2023

Mrs. Peters inquired about the applicants for the confidential secretary position.

Dr. Valdiviezo gave an overview of the applicants.

6. **APPOINTMENT OF CONFIDENTIAL SECRETARY**

I recommend the Board approve the following named individual as a Confidential Secretary

CHRISTINE DEVANEY, Personnel Office at \$53,000, effective July 1, 2023.

Replaces: Yvelise Vasquez (resignation).

(Acct. #11-000-251-100-000-10-01) (UPC #0831-10-OFCSA-CONSEC)

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

7. **APPOINTMENT OF BUS DRIVERS**

I recommend the Board approve the following named individuals as a Bus Driver:

ELVIA FRANCO, Full-Time Bus Driver, Step 2 at \$39,443.00, effective September 1, 2023.
(Acct. #11-000-270-160-000-12-00) (UPC #1557-12-TRNSP-FTDRVR)

DORIA THROWER, Full-Time Bus Driver, Step 10 at \$43,330.00, effective September 1, 2023.
(Acct. #11-000-270-162-000-12-00) (UPC #1046-12-TRNSP-FTDRVR)

8. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following named individuals as Instructional Assistants:

PATRICIA BROWN, Lenna Conrow, Step 1 at \$20,384.00, effective September 1, 2023
Pending Pre Requirements* Replaces: JaKeia Goff (resignation)
(Acct. # 15-190-100-106-000-08-00) (UPC # 0758-08-KINDG-PARAPF)

VALERIA GARCIA, Audrey W. Clark, Step 1 at \$20,384.00, effective September 1, 2023
Pending Pre Requirements* Replaces: Ja'Londa Boyd (resignation)
(Acct. #15-190-100-106-000-06-00) (UPC #1326-06-HSACH-PARAPF)

9. **PROFESSIONAL DEVELOPMENT**

I recommend the Board approve the attendance of the staff members as listed below:

Threat Assessment and Management Training \$25.24/hr.

Virtual Training on July 12, 2023 - 8:30am - 3:00pm

Ryan Burgess, Bruce Clay, Charles Condone, Madyson Dombrowiecki, James Ianicelli,
Michael Jones, Fermin Luna Hernandez, Tanya Martin, Manuel Rosario, Christopher
Sanchez, Darnell Tyler, Kimberly Walker, Joseph Winter

Virtual Training on June 29, 2023 - 8:30am - 3:00pm

Ronald Gallagher, Thomas McGlennon

10. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed -

District

Home Instruction

\$29.70/hr.

Madyson Dombrowiecki

High School

Academic Lab Instructors - Homework Club

Seal of Biliteracy Testing (Saturday)

\$25.00/hr.

Gareth Grayson

11. **FUNDED STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the funded stipend positions as listed:

ESSA School Improvement Leader, K-5

\$1,287.50*

Lauren Sweet (AAA)

(2/1/23-6/30/23)*

Family Literacy Series Early Childhood Teacher Leader

\$29.87/hr.

Brenda Itzol

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

12. **DISTRICT PART-TIME STIPEND POSITIONS - SUMMER 2023**

I recommend the Board approve/ratify the following annual district stipend positions as listed below:

Summer Program Nurses \$29.60/hr.

Adora Dalupan, Patricia Decker-Boniello, Bo Hout, Alexandra Marchese, Yonit Mendoza, Roxanne Santiago, Noreen Schifano

Garden Assistants (19 flexible hours) \$26.00/hr.

Linda Bennett, Marjorie Chulsky, Michelle Gargiulo, Jennifer Long, Kristie Madson, Edna Newman, Sherrie Robinson, Kelly Stone, Vito Terranova

Summer Bus Aides \$14.13/hr.

Dorothy Bowles, Dawasia Jones, Kimmy Kiernan, Sonia Mendez, Mariana Moreno, Ta'Tyana Snelling

Summer Bus Drivers \$145/day

Paul Arlotta, Dennis Berweiler, Elvia Franco, Sergio Guzman, Patrick Johnson, Shannon King, Melanie Rizzo, Preston Thrower

Adult ESL Summer Program Teacher (Grant Funded) \$25.00/hr.

Alex Casares

13. **HIGH SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

I recommend the Board approve/ratify the following part-time and stipend positions:

High School Summer Enrichment AP Literature Teacher \$26.00/hr.

Tara Okun

High School Summer Enrichment AP Government & Politics Teacher \$26.00/hr.

Amanda McEwan

High School Summer Program Substitute Teacher \$26.00/hr.

Allyssa Lompado

14. **MIDDLE SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

I recommend the Board approve/ratify the following part-time and stipend positions:

Middle School Summer Program Social Studies Teacher \$26.00/hr.

Vade Hanlon

Middle School Enrichment Teachers \$26.00/hr.

Gabriela Rodrigues, Maranda Sagos

- H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**
15. **ELEMENTARY K-5 STEAM PART-TIME AND STIPEND POSITIONS - SUMMER 2023**
I recommend the Board approve/ratify the following part-time and stipend positions:
- | | |
|--|-------------|
| <u>STEAM Summer Program Teachers</u> | \$26.00/hr. |
| Ja'londa Boyd, Rebecca DeJesus, Patti Grayson, Janna Montague, Diamond Vega | |
| <u>STEAM Summer Program Substitute Teachers</u> | \$26.00/hr. |
| Kobe Brown, Rebecca DeJesus, Kamilla Dosantos, Emma Falk, Janna Montague, Vito Terranova | |
16. **EXTENDED SCHOOL YEAR STIPENDS - Summer 2023**
I recommend the Board approve/ratify the following part-time and stipend positions:
- | | |
|--|---------------|
| <u>Case Conference Teachers</u> | \$75.00/case |
| Dawn Ciaramella, Christina Marra, Amanda McDonald, Michelle Fowler, Kim Walker | |
| <u>Case Conference CST - Social Worker</u> | \$75.00/case |
| Sarah Martin, Kerry Santos, Lisa Valenti | |
| <u>Case Conference CST - Speech Therapist</u> | \$75.00/case |
| Mia Apostle, Maureen Dalton | |
| <u>CST Evaluations - Social Worker</u> | \$350.00/case |
| Sarah Martin, Laura Ruggiero, Kerry Santos, Lisa Valenti | |
| <u>CST Evaluations - Speech Therapist</u> | \$350.00/case |
| Mia Apostle, Maureen Dalton | |
| <u>ESY Elementary Instructional Assistants</u> | \$14.13/hr. |
| Elvia Franco, Karla Bermudez Hernandez, Shardaye Williams, Burak Ates, Mirella Gonzalez, Kim Koller | |
| <u>ESY High School Special Education Teachers</u> | \$26.00/hr. |
| Jennifer Santana | |
| <u>ESY PreK & Kindergarten Instructional Assistants</u> | \$14.13/hr. |
| Tatiana Corbett, Rute Nunes Bento | |
| <u>ESY Substitute Teachers</u> | \$26.00/hr. |
| George Alonzo, Karla Bermudez Herrera, Kristy Corcoran, Jennifer Flint, Michelle Fowler, Cheryl Haynes, Olivia Majeski, Michelle Petillo | |

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

17. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022-2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

KEAN UNIVERSITY

Raul Rivera

Location

School-Based Youth Services

May 2023-July 1, 2023

Nikkia Blair/Megan Bolger

Monmouth University

Adriana Miellos

Location

Audrey W. Clark School

September 2023-May 2024

Meghan Mueller

Monmouth University

Kamilla Dosantos

Location

Long Branch High School

September - December 2023

Hema Solanki

18. **APPOINTMENT OF SUBSTITUTES FOR THE 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following substitutes for the 2022-2023 school year:

SUBSTITUTE CORRIDOR AIDE - PENDING FINGERPRINTS*

Jonathan Simoes*

SUBSTITUTE TEACHERS - PENDING FINGERPRINTS*

Aaliyah Brown, Alexander Shawn*, Natalia Della Ragione* Christopher Johnson, Luke Yates

19. **APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2022**

I recommend the Board approve/ratify the following individuals and their respective allocation of federal salaries to be charged to the federal CARES grant for FY2022 as listed:

<u>Name</u>	<u>Amount</u>
Alyssa Arcangelo	\$32,926.60
Luke Balina	\$59,311.00
Abigail Berbrick	\$55,411.00
Christine Bharda	\$38,787.70
Alexa Booth	\$55,411.00
Caitlyn Cannito	\$55,411.00
Jamie Hayes	\$55,000.00
Sarah Martin	\$55,000.00

20. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT**

I recommend the Board approve the following resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the School Business Administrator's contract be reviewed by the County Office prior to approval by the local Board of Education and,

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

20. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT (continued)**

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Peter E. Genovese, III, RSBO, QPA for FY24.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

21. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent of Schools' contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of JanetLynn Dudick, Ph.D. for FY24.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

22. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR LEADERSHIP AND INNOVATION CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent for Leadership and Innovation contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Frank Riley for FY24.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

23. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent for Curriculum and Instruction contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Nicole Esposito for FY24.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2023

- H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**
24. **ATTENDANCE AT CONFERENCES/MEETINGS**
I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-3.**
25. **FAMILY/MEDICAL LEAVE OF ABSENCE**
I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-4.**
26. **APPROVAL OF MEMORANDUM OF AGREEMENT AND SALARIES**
I recommend the Board approve the Memorandum of Agreement with the Long Branch Principals and Directors Association (LBPDA) as listed on **APPENDIX H-5.**
27. **APPROVAL OF MEMORANDUM OF AGREEMENT AND SALARIES**
I recommend the Board approve the Memorandum of Agreement with the Long Branch Supervisors and Coordinators Association (LBSCA) as listed on **APPENDIX H-6.**
28. **APPROVAL OF MEMORANDUM OF AGREEMENT**
I recommend the Board approve the Memorandum of Agreement and salary guides with the Long Branch School Employees Association (LBSEA) as listed on **APPENDIX H-7.**
29. **APPROVAL OF SALARIES FOR UNAFFILIATED EMPLOYEES**
I recommend the Board approve all salaries for Unaffiliated employees as listed on **APPENDIX H-8.**
- I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**
1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**
I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**
2. **FIELD TRIP APPROVALS**
I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).
3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2022 - 2023 SCHOOL YEAR**
I recommend the Board approve/ratify the placement/termination of home instruction for the 2022 - 2023 school year for the students listed on **APPENDIX I-3.**
4. **CORRECTIONS/REVISION TO MINUTES**
I recommend the Board approve the following corrections/revisions to minutes:

January 18, 2023

Conferences
Roy Palijaro, High School teacher, to attend the NJTESOL/NJBE Spring Conference 2023, sponsored by TESOL/NJBE, on May 25, 2023, to be held at the Hyatt Regency Hotel, New Brunswick, NJ (Acct. # 15-000-223-500-100-07-44) in the amount of \$325.00. This should have read Allyson Stagich.

4. **CORRECTIONS/REVISION TO MINUTES (continued)**

January 18, 2023 (continued)

Approval to Accept Additional Funding Chapters 192/193

That the Board approve the acceptance of additional funding for Chapters 192/103 as indicated: Chapter 193 - Compensatory Program; Approved to Date - \$2,478; Additional Entitlement - \$2,478; New Entitlement - \$4,956. This should have read Chapter 193 - Supplemental Instruction.

April 27, 2022

Approval of Cooperative Purchases

That the Board approve the list of cooperative purchases that exceed the bid threshold as listed on Appendix G-3. This should have read that Appendix G-3 will be considered as other capital projects.

Summer and Part-Time Stipend Positions - Summer 2023

AWC Team Leaders Summer (10 days) - Read: Meghan Mueller (5 days), Maureen Hague (5 days). This should have read: Meghan Mueller (10 days).

AWC Team Leaders Summer (5 days) - Read: Lindsay Stefan (5 days). It should have read: Lindsay Stefan (5 days), Maureen Hague (5 days).

DISCUSSION

New Jersey School Boards Monmouth County Delegate

Mrs. Perez discussed with the Board the opportunity for a member to become a Monmouth County delegate to the New Jersey School Boards stating that they meet 4 times per year and there are training opportunities available as well.

Mrs. Youngblood Brown shared some of her experiences as a delegate.

Mrs. Perez asked if anyone is interested in serving in this capacity to please contact her.

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (5).

Ayes (9), Nays (0), Absent (0)

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:45 P.M.**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **personnel matters, student matters, negotiations, update on Green Acres and purchase of facility** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:45 P.M. (continued)**

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: May 23, 2023

The Board returned to open session at 8:46 P.M.

ROLL CALL

Mrs. Perez - President	Mr. Zambrano	Mr. Ferraina
Mrs. Peters - Vice President	Mrs. Youngblood Brown	Mrs. Dangler
Mr. Grant	Ms. Benosky	Mr. Garlipp

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 8:46 P.M.**

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 8:46 P.M.

Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary